

MINUTES OF ORDINARY MEETING OF POUNDSTOCK PARISH COUNCIL ON TUESDAY 04 SEPTEMBER 2018

An Ordinary Meeting of Poundstock Parish Council was held in Bangors Methodist Hall on Tuesday 04 September 2018 at 7.30 p.m. Councillors present were Stephen Pawley, Alison Rowland, Brenda Alison, Kerensa Cobbledick, Pamela Idelson, Alistair Rowland and Fred Ward. Also, in attendance were Cornwall Councillor Nicky Chopak and the Clerk Mrs. Lynn Pluess.

Apologies for absence:

142/18

Apologies were received and accepted from Cllr. Colin Gilbert.
Cllr. Brian Furse and Kirsty Philpott were absent.

2. To receive Declaration of Interest and Dispensations:

143/18

(a) Items on the agenda: -

Cllr. Alison Rowland – Planning Application PA18/07568.

Cllr. Alistair Rowland – Planning Application PA18/06519.

Cllr. Stephen Pawley – Planning Application PA18/02142PREAPP.

Cllr. Kerensa Cobbledick – Parish Hall.

(b) Gifts over £25.00 – None.

(c) Dispensations – None.

3. Public Participation - Matters raised by Members of the Public on an agenda item:

144/18

Members of the public present addressed the Council on a planning application PA18/05858. A survey of the camper vans/motor homes on the car park was carried out and presented to the Council. The value of donations received towards the upkeep of the public toilets in comparison to a 20p entry fee was called into question.

4. Minutes of the previous meetings:

145/18

It was **resolved** to approve the minutes of the last Ordinary Council Meeting held on 31 July 2018 proposed Cllr. Alistair Rowland seconded Cllr Fred Ward, **unanimous**.

5. Reports:

County Councillor's Report:

130/18

Cornwall Councillor Nicky Chopak previously advised the Chairman she would be arriving later in the meeting due to a commitment to attend another meeting this evening, it was decided to receive her report later in the meeting. Cllr. Nicky Chopak arrived at 20:07 and gave her report following 6.2 Planning Applications. She reminded Councillors of the closing date for any comments to the Boundary Commission on boundary changes and updated members on the significant changes that have occurred since the last meeting; Poundstock Division will be changed to 'Poundstock Southern' extended to include Launcells, Stratton, part of both Kilkhampton and Bude. It will become the largest division in Cornwall and will mean a significant increase in the workload of the elected County Councillor who would then not be able to attend Parish Council meetings and have the same amount of interaction and support afforded at the present time. She advised although the Devon and Cornwall Constabulary Consultation has closed comments are still being accepted. The Bude Area Network Highway Budget will be considered at a meeting to be held on 21 September 2018 at the Tourist Information Centre from 13:00 to 15:00 she impressed the urgency for a representative of the Council to attend in view of the applications for the junction at Bangors and no parking in Widemouth Bay, both considered as important as each other. She stressed the importance of getting the Bangors improvements put through as a capital investment program for Cornwall Council and the no parking in Widemouth Bay allocated within the Highways Budget. Cllr. Fred Ward to attend. On 25 September there is a meeting on Neighbourhood Planning and Emergency Planning for Parish and Town Councillors to give Councillors the opportunity to exchange ideas. Officers from Cornwall Council will be in attendance to engage and assist with the next stages, Cllr. Alison Rowland to attend. On 8 October 2018 is the next Bude Area Network Meeting which she encouraged attendance. She reported that Cornwall Council has employed consultants to potentially save money over 5 million on the Health and Adult Social Care budget. It was **resolved** to write against the proposed boundary changes Cllr. Stephen Pawley proposed Cllr. Brenda Alison seconded, **unanimous**.

Chairman's Report:

The Chairman asked Councillors attending meetings of outside bodies to present a written report to be circulated with the agenda. He reminded Councillors of the need to make it clear to the wider public whether acting as a private individual or as a parish Councillor when speaking or writing about matters pertaining to the parish.

Chairman's Signature.....

Dated.....

Clerk's Report:

The Clerk reported the leak allowance application made to South West Water is still pending. The Notice Boards currently on order are will be delivered in two weeks. A meeting arranged with the Parochial Church Council for either a Monday or Tuesday is to be finalized with Lead Member and Chairman. The paperwork is in place to complete the transfer of funds, awaiting replies to correspondence.

6.1 Planning Decisions given by Cornwall Council:

146/18

30.07.2018 PA18/05494 APPROVED Applicant: Mr L Causey Page 32 of 48 Location: Brocks Moor Poundstock Coast Road Bude Cornwall Proposal: Demolition of veranda area, creation of terrace and new roof over games room Parish: Poundstock

02.08.2018 PA18/05871 APPROVED Applicant: Mr Jason Noon Location: Pendragon Madeira Drive Widemouth Bay Bude EX23 0AJ Proposal: Proposed alterations and additions to the existing dwelling including replacement roof, solar panels, velux window, new windows, reconfiguration of existing layout, external cladding and minor extension. Parish: Poundstock

07.08.2018 PA18/05538 APPROVED Applicant: Mr & Mrs Kevin Seabourne Location: Widemouth Manor Hotel Road from Marine Drive to Coppathorne Bude EX23 0DE Proposal: Erection of a sun room with balcony above Parish: Poundstock

07.08.2018 PA18/06535 APPROVED Applicant: Mr & Mrs Dominic & Claire Stokes Location: The Breakers Madeira Drive Widemouth Bay Bude EX23 0AJ Proposal: Non-Material Amendments in respect of decision PA16/12128. Parish: Poundstock

21.08.2018 PA18/02543 APPROVED Applicant: Mr Stacey Location: Land at Longmoor Field Widemouth Bay Proposal: Application for outline planning permission with some matters reserved (access only) for 9 affordable housing dwellings Parish: Poundstock

6.2 Planning Applications:

PA18/05858 Poundstock (Poundstock Electoral Division) Combe Dale Combe Lane Widemouth Bay Bude EX23 0AA Outline planning permission with some matters reserved: Demolition of existing house and construction of three dwellings and associated works - Mr Stephen Murdoch - PA18/05858 (Case Officer - Richard White)

Following lengthy discussions, it was agreed the proposal of three properties was considered to be excessive overdevelopment of the site. The proposed replacement dwellings are not comparable to the size, scale and bulk of the dwelling being replaced and if permitted would increase building density not in keeping with the character of the street scene and surrounding area. Access was also a major concern; if permitted the proposed development would cause a significant adverse impact on a no through road with limited turning areas. There was also concern about land drainage and foul water disposal. The proposed felling of the orchard will remove the protection of surrounding properties from overlooking. The loss of the mature apple orchard would have a detrimental effect on the wildlife, attention was drawn to the need for a secondary bat survey and report at the appropriate period between May and August (2019). The Council supported the objections raised at the meeting and online by residents. Cllr. Alison Rowland proposed Cllr. Fred Ward seconded and it was **resolved** with a **unanimous** vote to recommend refusal.

PA18/05899 Poundstock (Poundstock Electoral Division) Langford Park Poundstock Bude Cornwall EX23 0EA Erection of an Agricultural clamp - Mr Robert Bray - PA18/05899 (Case Officer - Adrian White) Following consideration of the plans and discussions Cllr. Brenda Alison proposed Cllr. Pamela Idelson seconded and it was **resolved** to recommend approval, **unanimous**.

Cllr. Alistair Rowland declared an interest and left the meeting before the following planning application was discussed.

PA18/06519 Poundstock (Poundstock Electoral Division) Creathorne Bungalow A39 Between Helebridge Road And Boxs Shop Poundstock Bude Cornwall EX23 0NE Proposed replacement dwelling, detached garage and small extensions to temporary static caravan (resubmission of PA18/01279) - Mr & Mrs White - PA18/06519 (Case Officer - Emily Jones) Following consideration of the plans and discussions Cllr. Kerensa Cobbleddick proposed Cllr. Fred Ward seconded and it was **resolved** to recommend approval, **unanimous**. Cllr. Alistair Rowland returned to the meeting.

PA18/06801 Poundstock (Poundstock Electoral Division) 2 Bramble Close Widemouth Bay Bude EX23 0PJ Proposed alterations and extension - Mr And Mrs Harper - PA18/06801 (Case Officer - Lorraine Lehan) This application has already received a decision form Cornwall Council so was not discussed.

PA18/07212 Poundstock (Poundstock Electoral Division) Black Rock Cafe Widemouth Bay Bude Cornwall EX23 0AG Replacement toilets to serve cafe and beach and extension to existing kitchen/servery space - Mr & Mrs M La Broy - PA18/07212 (Case Officer - Richard White) Following consideration of the plans and discussions Cllr. Fred Ward proposed Cllr. Kerensa Cobbleddick seconded and it was **resolved** to recommend approval, **unanimous**.

Cllr. Alison Rowland declared an interest and left the meeting before the following planning application was discussed.

PA18/07568 Poundstock (Poundstock Electoral Division) Land North of Coppathorne Coppathorne Cottage Poundstock Bude Cornwall Proposal Proposed oak frame garage and storage building with access and turning space - Mr And Mrs Smith And Rowland - PA18/07568 (Case Officer Adrian White) Following consideration of the plans and discussions Cllr.

Chairman's Signature.....

Dated.....

Pamela Ideslon proposed Cllr. Brenda Alison seconded and it was **resolved** to recommend approval, **unanimous**. Cllr. Alison Rowland returned to the meeting.

Cllr. Stephen Pawley declared an interest, vacated the chair and left the meeting before the following application was discussed. Vice-chairman Cllr. Alison Rowland took the chair.

PA18/02142 Poundstock (Poundstock Electoral Division) Marlborough House Poundstock Bude Cornwall EX23 0EE Pre-application advice for change of use from goat shelter to 2 bed dwelling - Mr And Mrs S J Pawley - PA18/02142/PREAPP (Case Officer - Emily Jones) No comments made. Cllr. Stephen Pawley returned to the meeting and took the chair.

7. Council's Representatives to Outside Bodies: No reports.

147/18

8. Portfolio Reports:

148/18

(a) Cemetery and Closed Churchyard: Lead Member Cllr. Brenda Alison asked the contractor to meet on site to clarify the maintenance plan and despite the weather conditions was pleased to report the objective has been achieved. There is a problem of dog fouling outside by the entrance gates, Cornwall Councillor Nicky Chopak will endeavor to get signs put in place at these locations. The renewal date for the contract is to be checked.

(b) Emergency Procedure: No report.

(c) Footpaths: Lead Member Cllr. Alison Rowland reported she has inspected the gate on bridleway (PROW 28) from Lower Widemouth to Coombe Lane and the gate has not been re-hung as there are no hooks on the gate posts which she has reported this to the Countryside Officer who will get this matter rectified. The PROW Contractor is continuing with the trimming and no further issues have been reported.

(d) Highways: Lead member Cllr. Kerensa Cobbleddick received a complaint of litter along the A39 verges which has become more apparent by the recent trimming. Cornwall Councillor Nicky Chopak explained Cornwall Council is not responsible for litter but suggested the situation could be rectified by a community litter pick, however she is able to give funding through the Community Chest for litter bins if appropriate which would then be emptied by Cornwall Council. She suggested the charity 'Clean Cornwall' could offer some support however it was noted a litter pick along the A39 was considered to be unsafe. Cllr. Kerensa Cobbleddick to look out for any litter hot spots where a bin could safely be situated.

Cllr. Kerensa Cobbleddick to action.

(e) Planning: Nothing to report.

(f) Public Toilets: The Chairman gave the report for Lead Member Cllr. Colin Gilbert. There have been ongoing problems during the summer season partly due to the increase number of visitors which has highlighted the inadequacies of the new battery-operated flushing systems causing blockages. Complaints have been dealt with promptly and positively by the maintenance contractor. The batteries have been replaced and signs put in place to explain the two types of flushing which did not improve the situation during high usage periods it was therefore considered a more traditional flush be installed, quotes to be obtained. **Cllr. Colin Gilbert to action.**

9. Working Group Reports:

149/18

(a) Parish Hall & New Community Building – Chairman Cllr. Stephen Pawley explained under the original covenant a management committee managed the hall, with the dissolution of the management committee the Parish Council then managed the hall, any sale and monies raised is to be used to replace the building. It was considered further investigation of the ownership of the deeds to the hall needs to be clarified before any further action is taken. **Cllr. Stephen Pawley to action.**

(b) Neighbourhood Development Plan – Cllr. Alison Rowland reported a public meeting has been arranged for Thursday 6 September 2018 in Bangors Hall to move forward the formation of the Steering Group.

10. Correspondence:

150/18

(a) Cornwall Council request for information regarding public toilets in Widemouth Bay operated under the Tenancy at Will arrangement to ascertain public facilities are subject to an ongoing programme of testing to ensure statutory compliance namely; electrical fixed wire test; water hygiene; asbestos management and general maintenance. It has been established that the contractor is able to carry out the testing required. **Clerk to action.**

11. Agenda Items:

151/18

11.1 Planning Local Council 5 Day Protocol – Following discussion, it was **resolved** in the event of insufficient responses from members to a Planning Officer's proposals on applications as set out within the 5 Day Protocol the Chairman and Vice-chair be empowered to consult to reach a decision on behalf of the Council and communicate said decision to the Clerk for action. The decision will be reported at the next Council meeting. If either of the main parties are not available a third Councillor will substitute. In the event of a planning application being called to committee a third Councillor is to be consulted and a majority decision enacted, proposed by Cllr. Stephen Pawley seconded Cllr. Alison Rowland, **unanimous**.

Chairman's Signature.....

Dated.....

11.2 Buttercup Field Phase 2 – The mix of units and shared ownership of the proposed development was discussed at length, no decision was made at this time.

11.3 Cornwall Council offer to reimburse costs incurred due to public toilets drainage system to the value of £1,500.00 was circulated to members. After consideration it was **resolved** to accept the offer of £1,500.00, proposed Cllr. Alistair Rowland seconded Cllr. Fred Ward, **unanimous**.

11.4 Public Toilets Winter Cleaning Schedule – The winter cleaning schedule circulated to members was discussed. The Beach Café is to be asked if they would take on the responsibility of cleaning and re-stocking the disabled toilet in order to remain open via key throughout the winter period working in conjunction with the contract cleaner responsible for the remaining public toilets to open over weekends and school holidays. To be considered further at the next meeting.

12. **Finance:**

152/18

12.1 **Balances:** 20 July 2018:

Statement Date:	Account:	Amount:
20 July 2018	Current Account	£148,828.64
20 July 2018	Savings Account	£80,476.35
Total Amount		£229,304.99

12.2 **Income duly noted:**

Cr. No.	Payment from:	Description:	Amount:
Over Counter	Shower & Donation Box	Public Toilets Widemouth Bay	£350.00
Total Income			£350.00

12.3 **Expenditure duly noted:**

Following discussions, it was **resolved** to pay a proportion of Bay Plumbing and Heating invoice 1587 of £500.00 proposed Cllr. Fred Ward, seconded Cllr. Pamela Idelson, carried **unanimously**. It was **resolved** to authorise payment of accounts outstanding as tabled, proposed Cllr. Pamela Idelson seconded Cllr. Alistair Rowland, carried **unanimously**.

No.	Payment to:	Description:	Amount:
101058	Bay Plumbing	Replacement Wallgates (Inv.1587) Part-payment.	£500.00
101071	T.J. Davies Cleaning	Public Toilets 01-31 August 2018 (18/08/18)	£1,100.00
101072	Cornwall Council	Planning Conference – Chairman. S. Pawley.	£12.00
101073	Mrs. Lynn Pluess	Wage Month 5	£733.50
101074	HMRC	PAYE & NIC Contributions Month 5	£9.24
Total Expenditure			£2,354.74

13. **To note items for Agenda:**

153/18

Review of Cemetery Charges and Conditions. Review of Financial Regulations and signatories for on-line banking.

14. **Date of next meeting:**

154/18

The date of the next Ordinary Meeting of Poundstock Parish Council on Tuesday 25 September 2018.

15. **Meeting Closed:**

155/18

The meeting was closed at 21:47.

Chairman's Signature.....

Dated.....