

MINUTES OF ORDINARY MEETING OF POUNDSTOCK PARISH COUNCIL ON TUESDAY 27 NOVEMBER 2018

An Ordinary Meeting of Poundstock Parish Council was held in Bangors Methodist Hall on Tuesday 27 November 2018 at 7.30 p.m. Councillors present were Stephen Pawley, Alison Rowland, Brenda Alison, Kerensa Cobbledick, Brian Furse, Colin Gilbert, Pamela Idelson, Kirsty Philpott, Fred Ward and the Clerk Mrs. Lynn Pluess.

Apologies for absence: **187/18**
Cllr. Alistair Rowland was absent.

2. To receive Declaration of Interest and Dispensations: **188/18**

(a) Items on the agenda: -

Chairman Stephen Pawley Agenda Item 12.3

Cllr. Brian Furse Agenda Item 11.2

(b) Gifts over £25.00 – None.

3. Public Participation - Matters raised by Members of the Public on an agenda item: None. **189/18**

4. Minutes of the previous meetings: **190/18**

It was **resolved** to approve the minutes of the last Ordinary Meeting held on 30 October 2018 proposed Kerensa Cobbledick seconded Cllr. Colin Gilbert, **unanimous**.

5. Reports: **191/18**

County Councillor's Report: No report.

Chairman's Report:

The Chairman represented the Council at the Armitise Day Memorial Service held at St. Winwaloe Church to lay the wreath on behalf of the Council but was not allowed to place the wreath. He was advised this honor had been given to another no longer resident in the parish. It was resolved to write a letter to the Parochial Church Council expressing the Council's concerns over this action, asking the reasons why this impromptu decision had been taken and on who's authority, and why the Council had not been consulted prior to the event breaking a long-held tradition in the centenary year proposed by Cllr. Stephen Pawley seconded Cllr Fred Ward, **unanimous**. He requested again that Councillors who are not yet using the new email to activate and use the gov.uk email addresses or notify the Clerk if having any difficulties.

Clerk's Report: No report.

6.1 Planning Decisions given by Cornwall Council: **192/18**

19.10.2018 PA18/06919 APPROVED Applicant: Mr Michael Spry Location: Swelle Piggery A39 Between Boxs Shop and Treskinnick Cross Poundstock Bude EX23 0DW Proposal: Cattle shed for housing livestock. Parish: Poundstock.

19.10.2018 PA18/02391/PREAPP Closed - advice given Applicant: Mr Trevor Perry Page 21 of 36 Location: Land North of Dolphin House Poundstock Bude Cornwall EX23 0AU Proposal: Pre-application advice for 2no dwellings Parish: Poundstock.

05.11.2018 PA18/09178 APPROVED Applicant: Regency Estates [1945] Ltd Page 24 of 39 Location: Meads Farm Poundstock Bude Cornwall EX23 0EE Proposal: Erection of a double garage Parish: Poundstock

12.11.2018 PA18/09181 APPROVED Applicant: Regency Estates [1945] Ltd Location: Meads Farm Poundstock Bude Cornwall EX23 0EE Proposal: Change of use of former golf driving range building / domestic garage store to a dwelling Parish: Poundstock.

13.11.2018 PA18/09516 APPROVED Applicant: Mr & Mrs White Location: Finchfield Leverlake Road Widemouth Bay Bude EX23 0AF Proposal: Alterations and extension to rear of property and replacement roof to provide additional bedroom space Parish: Poundstock.

6.2 Planning Applications:

PA18/02885/PREAPP Poundstock (Poundstock Electoral Division) Land West of Polventor Vicarage Lane Poundstock Bude Cornwall Pre-application advice to build one single dwelling – Steve Trace - PA18/02885/PREAPP (Case Officer - Emily Jones). Advice has been given.

PA18/09866 Poundstock (Poundstock Electoral Division) Widemouth Fields Touring Park Poundstock Bude Cornwall Proposed use of part of the existing camping and caravan area for the siting of static caravans or lodges - Widemouth

Chairman's Signature.....

Dated.....

Fields Ltd PA18/09866 (Case Officer – Mark Evans) Following discussion it was **resolved** to approve the application with the following comments; concern at the number of static caravans or lodges proposed, a reduction in numbers would be considered more acceptable; in the past a high volume of advertising signs have been spread along the highway without permission advertising holiday homes which is unacceptable; use restricted to holiday use only, proposed Cllr. Fred Ward seconded Kirsty Philpott. Cllr. Alison Rowland abstained. **(9-1 abs)**

7. Council's Representatives to Outside Bodies: No reports. **193/18**

8. Portfolio Reports: **194/18**

(a) Cemetery and Closed Churchyard: Lead Member Cllr. Brenda Alison reported a meeting was held on 26 November 2018 in the churchyard, those present were Liz Jones and Barry Smith of the Parochial Church Council, Chairman Cllr. Stephen Pawley and herself both representing the Council. It was noted the Parochial Church Council is very grateful for the work being done in the Churchyard. Several matters were discussed which need attention namely; the west pedestrian gate by the highway needs replacing; the footpath from the lychgate to the church and the Gildhouse is in need of repair; disabled entry sign by the lychgate is required. Cornwall Council has marked out for repair the section of pedestrian access outside the gate. Cllr. Brenda Alison further reported a fallen cherry tree in the cemetery and her article placed in the last edition of the Packet requesting information to assist the War Memorial has produced no information to date. Cllr. Fred Ward added the cemetery gates have been cleaned, prepared and the treated by the Chairman.

(b) Emergency Procedure: Cllr. Kirsty Philpott gave an update on the First Draft of the Emergency Plan which she has forwarded to Cornwall Council's Resilience Officer Claire Penellum for appraisal and further guidance before progressing.

(c) Footpaths: Cllr. Alison Rowland had no further report following the last meeting. The question of a gate with memorial plaque being positioned on PROW 2 (West Haven to PROW 24) was further discussed. **Cllr. Alison Rowland to action.**

(d) Highways: Cllr. Kerensa Cobbleddick received a report of fallen branches and road sign at Kennacott. **Cllr. Kerensa Cobbleddick to action.**

(e) Planning: The Chairman reported on the 5-day protocol received regarding PA18/05858 to which three members responded whereby option two was selected on this particular occasion to agree to disagree.

(f) Public Toilets: Lead Member Cllr. Colin Gilbert reported photographs have been sent to South West Water on the location of the water leak. Healthmatic requested more information and photographs of the actual flushing systems which he has taken showing measurements, forwarded by the Clerk awaiting further advice. Both Healthmatic and Cormac have suggested the systems may not be suitable for commercial use pending further investigation. The external showers were discussed whereby it was considered they are contributing to problem of sand being washed into the drains, continued use of these showers is to be discussed at a later date.

9. Working Group Reports: **195/18**

(a) Parish Hall & New Community Building – Chairman Cllr. Stephen Pawley reported the Working Group has not met since the last meeting but in referring to the Solicitors for further advice legal documents are being forwarded.

(b) Neighbourhood Development Plan – Cllr. Alison Rowland reported attending the Bude Community Network Panel Cluster Group meeting on Neighbourhood Planning at the Parkhouse Centre, Bude along with Fional Jeffery a Steering Group Member. The meeting was well attended and she was reassured Poundstock NDP is working well having adopted the Terms of Reference and being in the process of formulating the Steering Group. A Working Group Meeting was held on 20 November 2018 attended by Cornwall Councillor Nicky Chopak. Feedback from the Pumpkin Festival NDP Display on 22 and 23 October is being analysed.

10. Correspondence: None. **196/18**

11. Agenda Items: **197/18**

11.1 (i) Plan of Burials in the Cemetery, following discussion it was **resolved** the next row to commence on the right side of the footpath, proposed Cllr. Stephen Pawley seconded Cllr. Brian Furse, unanimous. An estimate for burial plots in the cemetery is to be obtained.

(ii) Removal of the fallen cherry tree, it was **resolved** that the Churchyard Maintenance Contractor Simon Furse remove the fallen tree at a cost of £150.00 proposed by Cllr. Stephen Pawley seconded Cllr. Colin Gilbert, **unanimous.**

11.2 Continuation of Churchyard and Cemetery Maintenance Contract with present contractor Simon Furse was discussed. Following discussion it was resolved to extend the contract for a further two years, proposed by Cllr. Brenda Alison seconded Cllr. Kirsty Philpott, **unanimous.**

11.3 Review of revised Standing Orders (2018) to be ratified at the following meeting. Draft Standing Order 2018 were circulated to members. The Chairman gave a brief overview of the approval process; the final text of the new version of Standing Orders is to be agreed at the January meeting; then published on the website giving the public time to read the

Chairman's Signature.....

Dated.....

draft; the new version is then adopted at the February meeting and published on the website.

11.4 Street Trading Renewal Application Oxo's Outdoor Catering Box's Shop A39 Layby, following discussion it was **resolved** to support the application proposed by Cllr. Colin Gilbert, seconded Cllr. Kerensa Cobbledick, **unanimous**.

11.5 Installation of new parish noticeboards, following discussion Cllr. Kerensa Cobbledick proposed

12. Finance:

198/18

12.1 Financial Year 2019/2020 Precept:

Following consideration of the financial documents presented it was resolved to precept the amount of £35,000.00 proposed Cllr. Pamela Idelson seconded Cllr. Colin Gilbert, **unanimous**.

12.2 Balances:

Statement Date:	Account:	Amount:
19 Oct 2018	Current Account	£154,366.61
19 Oct 2018	Savings Account	£80,516.48
	Total Amount	£234,883.09

12.3 Income duly noted: None.

12.4 Expenditure duly noted:

The Chairman suspended Standing Orders to allow discussions with members of the public present in connection with the use of the public toilets and the showers by local business and possible contributions to running costs in the future following which standing orders were reinstated. It was **resolved** to authorise payment of accounts as tabled, proposed Cllr. Brian Furse seconded Cllr. Kerensa Cobbledick, carried **unanimously**.

No.	Payment to:	Description:	Amount:
101093	South West Water	Water supply to Public Conveniences	£2,000.00
101098	Fiona Jeffery	Neighbourhood Development Plan Expenses	£13.84
101099	Simon Furse	Churchyard & Cemetery Maintenance 2018	£2,300.00
101100	Mat Sampson	Emergency Call Out to Blockages	£182.00
101101	T.J. Davies	Cleaning Public Toilets 01 Nov – 30 Nov 2018	£430.00
101102	Cllr. Stephen Pawley	Reimburse costs for treatment of Cemetery Gates	£28.50
101103	Bude Computers	Bull-Guard Anti-virus and Service	£30.00
101104	Public Sector Deposit Fund	Investment of Council Earmarked Funds (CCLA)	£80,000.00
101105	CALC	Training Event Invoice 1819-374	£36.00
101106	Mrs. Lynn Pluess	Wage Month 8	£733.50
101107	HMRC	PAYE/NIC Month 8	£9.24
101108	Mrs. Lynn Pluess	Wage Month 9	£733.50
101109	HMRC	PAYE/NIC Month 9	£9.24
		Total Expenditure	£95,603.93

13. To note items for Agenda:

199/18

Standing Orders 2018, Review of Financial Regulations and signatories for on-line banking, Review of Cemetery Charges and Conditions, Cemetery Plan, Public Toilet Lease, Churchyard Path and Gate.

14. Date of next meeting:

200/18

The date of the next Ordinary Meeting of Poundstock Parish Council on Tuesday 29 January 2018.

15. Meeting Closed:

201/18

The meeting was closed at 21:10.

Chairman's Signature.....

Dated.....