

## MINUTES ORDINARY MEETING OF POUNDSTOCK PARISH COUNCIL ON TUESDAY 30 JANUARY 2018

A Meeting of Poundstock Parish Council was held in Bangors Methodist Hall on Tuesday 30 January 2018 at 7.30 p.m.

Cllr. Stephen Pawley was in the chair also present were Councillors Brenda Alison, Kerensa Cobbledick, Brian Furse, Colin Gilbert, Pamela Idelson-Smith, Kirsty Philpott, Alison Rowland, Fred Ward. Also in attendance were the Clerk Mrs. Lynn Pluess, Cornwall Councillor Nicky Chopak and 5 members of the public.

**001/18** Apologies for absence: Apologies were received and accepted from Cllr. Alistair Rowland.

**002/18** Receipts of 'Declaration of Members' Interests Relating to any Items Appearing on the Agenda:

- (a) Items on the agenda – None declared.
- (b) Gifts over £25.00 – None declared.

**003/18** Dispensations: No dispensation requests.

**004/18** Minutes of the previous meetings:

- (a) It was proposed by Cllr. Colin Gilbert, seconded Cllr. Brian Furse and **resolved** to approve the minutes having previously been circulated of the Ordinary Meeting held on Tuesday 28 November 2017 with the following amendment to 305/17 the Council takes note that the questionnaire was sent out under exceptional circumstances and as a point of order working groups should refer for decisions to the full Council, amendment as proposed by Cllr. Pamela Idelson seconded by Cllr. Brenda Alison and agreed unanimously.

**005/18** Receipt of information on matters arising from the Minutes of previous meetings not covered by the agenda: None.

**006/18** Public Participation - Matters raised by Members of the Public on an agenda item: Members of the public in attendance addressed the Council regarding the school bus route and safety of children crossing the A39; also a gate is missing from public right of way near to West Haven, Leverlake Road being used by horse riders.

**007/18** Planning Decisions given by Cornwall Council:

- 22.11.2017 PA17/08655 APPROVED Applicant: Mr C G Yeo And Miss A R Rowland Location: Land North of Atlantic View Poundstock Bude Cornwall Proposal: Outline application, with ALL matters reserved, for two no. two storey residential dwellings with associated access from Vicarage Lane Parish : Poundstock
- 28.11.2017 PA17/09008 WITHDRAWN Applicant: Mrs L Cowling Location: Land To East Of North Penlean Farm Treskinnick Cross Poundstock Bude Cornwall Proposal: Siting of timber lodge for a single unit of holiday letting accommodation Parish : Poundstock
- 29.11.2017 PA17/09866 APPROVED Applicant: Mr & Mrs I Hemmings Location: 2 The Mallows Marine Drive Widemouth Bay Bude EX23 0AG Proposal: Loft conversion and formation of dormer window, together with internal alterations. Parish : Poundstock
- 20.12.2017 PA17/09360 APPROVED Applicant: Mr And Mrs Close Location: Haven View Coast Road Millook Bude EX23 0DQ Proposal: Extensions to dwelling Parish : Poundstock

**008/18** Planning Applications:

- PA17/11428** Poundstock (Poundstock Electoral Division) Rubers Coombe Combe Lane Widemouth Bay Bude EX23 0AA Single-storey extension to a detached property. - Mr Alex James - PA17/11428 (Case Officer - Lorraine Lehan) No comment application was approved on 19/01/18.
- PA17/11726** Proposal Extensions and alterations including a 2-storey front extension to replace a single storey conservatory and the addition of a new single-storey side extension. Location The Phoenix Madeira Drive Widemouth Bay Bude Applicant Mr And Mrs Sam And Simi Pantling. No comment application was approved on 19/01/18.
- PA17/10309** Poundstock (Poundstock Electoral Division) Land South Of Toms End Ashton Walk Widemouth Bay Bude Cornwall EX23 0AL Removal of existing static caravan and erection of new dwelling within the curtilage of Toms End - Mr Luke Goodearl - PA17/10309 (Case Officer - Richard White) Following inspection of the plans it was **resolved** to support this application Cllr. Fred Ward proposed Cllr. Pamela Idelson-Smith seconded, agreed unanimously.

Chairman's Signature.....

Dated.....

**PA17/03404/PREAPP** Poundstock (Poundstock Electoral Division) Kennacott Court Bude Cornwall EX23 0ND PPA to expand and upgrade existing holiday complex. To add a new centrepiece leisure building incorporating restaurant, bar, Spa, 30 double-bedroom suites and 80 new block built holiday letting homes. - Select Villages Ltd - PA17/03404/PREAPP (Case Officer - Helen Blacklock). The chairman advised members the scheme will be subject to a public meeting. It was noted Marhamchurch Parish Council be invited to attend

**009/18** Planning Correspondence:

- (a) Cornwall Statement of Community Involvement for Planning, Cornwall Council eight week consultation period between Monday 27<sup>th</sup> November and 5pm Monday 22<sup>nd</sup> January 2018 (emailed 05/12/17).
- (b) Minerals Safeguarding Development Plan Document - Notice of Examination Hearing at 10:00am on Wednesday 10<sup>th</sup> January 2018 in The Oak Suite at St Austell Conference Centre, St Austell Business Park, Cornwall PL25 4FD (emailed 06/12/17).
- (c) PA17/01395 Notice of Appeal Land to the West of Stone Park, Higher Widemouth (emailed)
- (d) Princes Regeneration Trust BRICK 2018 Conference (emailed)
- (e) Planning Newsletter January 2018 (emailed 24/01/2018)
- (f) Local Planning Conference 27 February 2018 St Johns Hall, Penzance at 4:30pm (emailed 24/01/18). It was **resolved** to change the date of the next meeting to 20 February 2018 enabling councillors to attend this conference, proposed by Cllr Stephen Pawley seconded by Cllr. Alison Rowland, agreed unanimously. Chairman Stephen Pawley along with Councillors Alison Rowland and Brenda Alison to attend the conference if three places can be secured. **Clerk to action.**

**010/18** Boundary Review: No further action required.

**011/18** To receive any reports from committees and/or organizations:

- (a) Cornwall Councillor Nicky Chopak reported on the electoral review, and under the division proposals both Poundstock and Widemouth Bay will be staying the same, gaining the south side of Bude. Recycling Consultation has been circulating; proposals are to collect rubbish fortnightly restricting householders to two plastic bags a fortnight to encouraging recycling. Emergency Planning; parishes are being encouraged to have an emergency plan in the event of a catastrophe. Community Network Meeting; Three speakers speaking on Exercise and Mobility collecting people from homes transporting them to the Parkhouse to exercise. Issues around urgent health care were discussed. The message was to keep using Stratton MIU or it will close. Oliver Jones spoke on highway issues; potholes or other issues can now be reported online which means problems can then be mapped identifying persistent issues. On 1<sup>st</sup> April the highway budget is refreshed £50,000 will become available spread across eleven parishes.

**012/18** CALC – Articles for Information:

- (a) CALC News November 2017 (emailed 06/12/17)
- (b) CALC Training Calendar 2017/18 (emailed 06/12/17)
- (c) LO8-17 Privacy Notices and the Legal Basis for Processing Personal Data (emailed 06/12/17)
- (d) LO9-17 General Data Processing Regulation and Subject Access Requests (emailed 06/12/17)
- (e) PR13-17 Broadband Universal Service Obligation (emailed 06/12/17) It was noted this service would be available in 2020.
- (f) PR15-17 Planning for the Right Homes in the Right Place (emailed 06/12/17)
- (g) PR16-17 Brexit and Local Government (emailed 06/12/17)
- (h) CALC News December 2017 (emailed 27/12/17)
- (i) PR17-17 Disqualification Criteria for Councillors & Mayors (emailed)
- (j) GDPR Training on 09 March 2018 at Epiphany House, Truro 10-4pm cost £45.00 plus vat per person (emailed 24/01/18) Clerk advised this training date is fully booked however a second date is being arranged and was advised to book in advance. **Resolved** that the Clerk attend GDPR training when available proposed by Cllr. Stephen Pawley seconded by Cllr. Colin Gilbert unanimously agreed. **Clerk to action.**

**013/18** Public Toilets in Widemouth Bay:

- (a) Lead Members Cllr. Colin Gilbert and Cllr. Fred Ward reported on the meeting held on Monday 1<sup>st</sup> December 2017 at 12:30pm with Piers Dibben of Healthatic for guidance and advice on improvements. Following the meeting a report was circulated to members in order to bring the toilets up to a standard and maintained at reasonable a cost. Following lengthy discussions on improvements suggested it was **resolved** to request tenders for the following to be considered at the next meeting for completion by 30 March 2018; Tender

One: Changing the flush systems to touch less flush and potentially improving the boxing in of the new cisterns which may be required; Improving the cubicle doors as necessary; Exchanging the Wallgates for new Wallgate Thrill two in the Ladies and one in the Gents (Wallgates supplied by council); Repair the entrance door into the Ladies Toilets; Remove the traps from the urinals in the gents connect to the main drain and seal to prevent odor; Secure the water tap in the Disabled Toilets to prevent unauthorized usage. Tender Two: Give a deep clean to the building and all systems. Tender Three: Paint the outside of the building (paint supplied by the council) and fit new signs. Proposed by Cllr. Fred Ward seconded by Cllr. Colin Gilbert, all agreed. **Clerk to action.**

**014/18** Highways Matters:

- (a) Lead Member Cllr. Kerensa Cobbleddick gave a verbal report on her work in the past month. She had been working with Oliver Jones, Highways and local estate agents to address the high number of signs on the A39 but this had been made more difficult by the volume of calls from another councillor. She asked that all highways issues be addressed through her as the lead member.

**015/18** Parish Hall and New Community Building: No further report to date, deferred to next meeting.

**016/18** Cemetery:

- (a) Lead Member Cllr. Brenda Alison gave a verbal report on the pathway to the west of the church. She reported that Oliver Jones, Highways had no objection to a handrail being raised but would not encourage the use of this route. Ownership of the verge was brought into question, this to be investigated further. **Cllr. Brenda Alison to action.**
- (b) War Memorial Grant Scheme for repairs and conservation of War Memorials, no further action.

**017/18** PROW:

- (a) Lead Member Cllr. Alison Rowland had nothing to report.
- (b) Public Footpath and Street LMP rates 2018/19, copy of correspondence to Cllr. Adam Paynter copied to members (emailed).

**018/18** Policing Matters:

- (a) Police and Crime Commissioners (PCC) Monthly Report November 2017 (emailed 06/12/17)
- (b) Police and Crime Commissioners (PCC) Monthly Report December 2017 (emailed 27/12/17)
- (c) Police and Crime Commissioners (PCC) Monthly Report January 2018 (emailed 24/01/18)
- (d) Bude PCOS Christopher Krolik – Introduction letter (emailed 24/01/18) Invitation to be sent to attend the next meeting and the Annual Parish Meeting. **Clerk to action.**

**019/18** Neighbourhood Plan:

- (a) Neighbourhood Planning E-Bulletin November 2017 (emailed 06/12/17)
- (b) Neighbourhood Development Plan Working Group Report, Cllr Alison Rowland gave a verbal report. Zoe Bernard-John from Cornwall Council gave a consultation on the next steps as a working party to formalise Terms of Reference and change working group to a steering group. Recruiting other members to give an even representation of the area, focusing on settlement areas. She reported there has been a good response to the questionnaire. Terms of Reference to be circulated for consideration at the next meeting. **Cllr. Alison Rowland to action.** As the next allocation of NDP funding of £6,000 becomes available from 1<sup>st</sup> February 2018 it was **resolved** the working group make an immediate application proposed by Cllr. Alison Rowland seconded by Cllr. Kirsty Philpott, agreed unanimously. **NDP Working Group to action.**
- (c) Free Ordnance Survey Website Mapping Service. It was **resolved** to sign up to the Ordnance Survey Public Sector Mapping Agreement proposed by Cllr. Alison Rowland seconded by Cllr. Brenda Alison, unanimously agreed. **Clerk to action.**

**020/18** Parish Matters:

- (a) Localism Newsletter November 2017 (emailed 06/12/17)
- (b) Website – Request for Link to local Jobcentre, Cllr. Colin Gilbert proposed the link for local contacts be made available on the website, Cllr. Fred Ward seconded, agreed unanimously. **Clerk to action.**

**021/18** Finance:

- (a) Monthly Bank Statements: circulated and duly signed by Cllr. Alison Rowland.  
Balances at 21 December 2017 were **noted:**  
Current Account        £174,628.59

Savings Account £ 80,396.15

(b) Income duly noted:

Cr. No.	Payment from:	Description:	Amount:
	Arthur W. Bryant	Memorial Application Margaret Ecclestone	£70.00
BACS	Cornwall Council	Public Toilets Grant (124605)	£15,000.00
<b>Total Income</b>			<b>£15,070.00</b>

(c) Expenditure duly noted:

It was **resolved** to ratify payment of the accounts outstanding as tabled proposed Cllr. Pamela Idleson-Smith seconded Cllr Colin Gilbert, agreed unanimously.

No.	Payment to:	Description:	Amount:
101007	Mrs Lynn Pluess	Wage Month 9	£683.46
101009	HMRC	PAYE & NIC Contributions Month 9	£62.32
<b>Total Expenditure</b>			<b>£745.78</b>

It was **resolved** to authorise payment of accounts outstanding as tabled proposed Cllr. Colin Gilbert seconded Cllr. Fred Ward, carried unanimously.

No.	Payment to:	Description:	Amount:
101010	Cornwall Council	Uncontested Election (Invoice 97163524)	£247.83
101011	Information Commissioner	Data Protection Registration Renewal	£35.00
101012	South West Water	Burial Ground Services (Invoice 8059415576)	£15.85
101013	British Gas	Public Toilets (Invoice 999184856)	£215.81
101014	Mrs. Lynn Pluess	Wage Month 10	£683.46
101015	HMRC	PAYE & NIC Contribution Month 10	£62.32
101016	South West Water	Services to Conveniences Widemouth Bay	£3,909.58
<b>Total Expenditure</b>			<b>£5,169.85</b>

(d) Grants:

1. Brain Tumor Research (emailed 11/01/2018) No further action.
2. Cruse Bereavement (emailed 24/01/2018) No further action.

(e) Correspondence:

1. Council Tax Referendum Principles.
2. Cornwall Air Ambulance – Letter of thanks received for the donation given of £150.00.

(f) Budget:

1. Budget for 2018/19 Financial Year. After consideration of the budget previously circulated it was **resolved** to set the precept figure for 2018/19 at £35,000.00 proposed by Cllr. Kirsty Philpott seconded by Cllr. Colin Gilbert carried unanimously. **Clerk to action.** It was further **resolved** to review the budget against actual expenditure on a quarterly basis at council meetings, proposed by Cllr. Brenda Alison, seconded by Cllr. Pamela Idelson-Smith agreed unanimously. **Clerk to action.**

**022/18** Correspondences & Notices:

- (1) Public Sector Today Issue 126 on 1 December 2017 (emailed 06/07/17)
- (2) Weekly Email News Digest - Monday, 27 November, 2017 (emailed 06/12/17)
- (3) War Memorial News 28th November 2017 (emailed 06/12/17)
- (4) Great Western Railway News Update 29 November 2017 (emailed 06/12/17)
- (5) Rural Vulnerability Service - Rural Broadband - November 2017 (emailed 06/12/17)
- (6) Cornwall Sports Partnership Bulletin - November 2017 (emailed 06/12/17)
- (7) Cornwall 365 What's On – Week Ahead Newsletter 4 December 2017 (emailed 06/12/17)
- (8) Weekly Email News Digest – Rural Services Network Monday 4 December 2017 (emailed 06/12/17)

Chairman's Signature.....

Dated.....

- (9) Rural Service Network Opportunities Bulletin December 2017 (emailed 06/12/17)
- (10) 2018 LCAS Risk Management Seminars (emailed 08/12/17)
- (11) Cornwall 365 What's On - Week Ahead Newsletter 8 December 2017 (emailed 08/12/17)
- (12) Cornwall Council recycling survey goes live! (emailed 08/12/17)
- (13) GWR Railway Upgrade Plan - Christmas 2017 (emailed 08/12/17)
- (14) Week Ahead Newsletter 11 December 2017 (emailed 11/12/17)
- (15) Weekly Email News Digest – Rural Services Network Monday 11 December 2017 (emailed 12/12/17)
- (16) War Memorial News 12<sup>th</sup> December 2017 (emailed 12/12/17)
- (17) Rural Services Network Rural Economic Spotlight December 2017 (emailed 13/12/17)
- (18) Cornwall 365 What's On – Week Ahead Newsletter 15 December 2017 (emailed 19/12/17)
- (19) Communities & Devolution Bulletin Developing a Shadow Accountable Care System December 2017 (emailed 19/12/17)
- (20) Public Sector Today Issue 128 on 15 December 2017 (emailed 19/12/17)
- (21) Rural Services Network Weekly News Digest 18 December 2017 (emailed 19/12/17)
- (22) Communities & Devolution Bulletin Special Bulletin 19 December 2017 (emailed 19/12/17)
- (23) Invitation to Western Power Annual Stakeholder Workshop at St Mellion International Resort, Cornwall on 30 January 2018. (emailed 19/12/17)
- (24) Cornwall Area of Outstanding Natural Beauty Newsletter – Winter 2017 (emailed 27/12/17)
- (25) Rural Services Network Rural Vulnerability Service - Fuel Poverty - December 2017 (emailed 27/2/17)
- (26) Localism Newsletter December 2017 (emailed 27/12/17)
- (27) Coastline Housing Newsletter (emailed 27/12/17)
- (28) Public Sector Today Issue 129 on 21 December 2017 (emailed 27/12/17)
- (29) Bude Community Network Meeting 8 January 2018 at 7pm Conference Room, Parkhouse Centre, Bude (emailed 27/12/17)
- (30) Rural Services Network Rural Vulnerability Service - Rural Transport - December 2017
- (31) Rural Services Network - 02 January 2018 (emailed 03/01/18)
- (32) Rural Services Network - Rural Vulnerability Service – Rural Broadband – January 2018. (emailed 03/01/18)
- (33) Public Sector Today 5 January 2018 Issue 130 (emailed 11/01/18)
- (34) Cornish Buildings Group 2018 WINTER LECTURE Thursday 15 February 2018 Carnon Downs Hall at 7pm. (emailed 11/01/18)
- (35) Cornwall 365 What's On – Week Ahead Newsletter 8 January 2018 (emailed 11/01/18)
- (36) Weekly Rural News Digest Monday 8 January 2018 (emailed 11/01/18)
- (37) War Memorial News 9 January 2018 (Emailed 11/01/2018)
- (38) Rural Services Network Rural Opportunities Bulletin January 2018 (emailed 11/01/2018)
- (39) Lands End Trial 2018 (emailed 11/01/2018) Notification of plans for The Club to use the Car Park at Widemouth Bay as a Route Check for the Land's End Trial on Easter Saturday 31<sup>st</sup> March 2018.
- (40) Cornwall 368 What's On - The Week Ahead Newsletter 12 January 2018 (emailed 12/01/18)
- (41) Cornwall 368 What's On - The Week Ahead Newsletter 15 January 2018 (emailed 16/01/18)
- (42) Rural Services Network Rural Opportunities Bulletin 15 January 2018 (emailed 16/01/2018)
- (43) Public Sector Today 12 January 2018 Issue 131 (emailed 16/01/18)
- (44) Rural Services Network Rural Opportunities Bulletin Fuel Poverty January 2018 (emailed 24/01/2018)
- (45) Crowdfunder Workshops to find out more about this method of fundraising and the potential uses for local projects (emailed 24/01/2018)
- (46) Public Sector Today Issue 132 19 January 2018 (emailed 24/01/18)
- (47) Rural Services Network Weekly Rural News Digest 22 January 2018 (emailed 24/01/18)
- (48) War Memorial News 24 January 2018 (emailed 24/01/18)
- (49) Rural Services Network Rural Housing Spotlight January 2018 (emailed 24/01/18)
- (50) Cornwall Area of Outstanding Natural Beauty Annual Report 2016-17 (Hard Copy)

**023/18** Items for Information: None.

**024/18** Suggestions for Future Agenda Items: To review Standing Orders and Financial Regulations, set a date for Annual Parish Meeting, consider Cornwall Council Investment Fund and Private Sector,

**025/18** Date of next meeting:

The date of the next Ordinary Meeting of Poundstock Parish Council on Tuesday 20 February 2018 and Tuesday 20 March 2018.

Chairman's Signature.....

Dated.....

**026/18 Meeting Closed:**  
The meeting was closed at 21:44.

DRAFT