

## **MINUTES OF POUNDSTOCK PARISH COUNCIL MEETING HELD ON TUESDAY 28<sup>TH</sup> MARCH 2017.**

A Meeting of Poundstock Parish Council was held in the parish hall on Tuesday 28<sup>th</sup> March 2017 at 7.30 p.m. Cllr. Colin Gilbert was in the chair also present were Councillors Fred Ward, Alistair Rowland, Brenda Alison, Norman Abbott, Kerensa Cobbledick, Stephen Pawley, Alison Rowland and the Clerk. Cllr. Brian Furse was absent.

**057/17** Apologies for absence: None received.

**058/17** Receipts of Declaration of Members' Interests Relating to any Items Appearing on the Agenda:

- (a) Items on the agenda
  1. Cllr. Kerensa Cobbledick Agenda item 12 – Community Centre.
  2. Cllr. Fred Ward Agenda item 20 – Planning PA17/01395.
- (b) Gifts over £25.00 – None declared.

**059/17** Minutes of the previous meeting:

- (a) All agreed the minutes of the previous Meeting held on Tuesday 28<sup>th</sup> February 2017 be approved.

**060/17** Public Participation - Matters raised by Members of the Public for Future Consideration: Members of the public present spoke on planning matters, council tax and parish notice boards.

**061/17** Receipt of information on matters arising from the Minutes of previous meetings not covered by the agenda: No information given.

**062/17** Verbal of reports from meetings attended by Members, or the Clerk:

- (a) Cllr. Fred Ward attended the Widemouth Residents Association Meeting where Cornwall Councillor Nicky Chopak spoke of the Neighbourhood Plan.
- (b) Cllr. Alison Rowland attended The Poundstock Packet meeting.

**063/17** Reports received from Cornwall Councillor, Committees and/or Organisations: None received to date.

**064/17** CALC – Articles for Information:

- (a) Weekly News Roundup 03/03/17 – To be noted Section 137 Expenditure Limit for 2017/18 is £7.57.
- (b) Weekly News Roundup 10/03/17 (33)
- (c) Safeguarding training organised in conjunction with Cornwall Council on 20th April 2017 at St Erme community Centre at a cost of £65.00 per delegate.
- (d) Information on Parish Precepts (NALC)
- (e) Local Councils Election Timetable (CALC)
- (f) Register of Interests Form 2017-2021

**065/17** Consultations/Tenders:

- (a) Survey - Housing White Paper 'Fixing our broken housing market' sets out a broad range of reforms that the Government plans to introduce to help reform the housing market and increase the supply of new homes, survey closes at 11:45pm on the 12 April 2017 – Members to complete online.

**066/17** Forthcoming Events & Meetings:

- (a) Neighbourhood Plan Meeting – Joint parishes meeting on 31<sup>st</sup> March 2017 at 7:00pm Marhamchurch Methodist School Room (next to The Bray). Cllrs. Stephen Pawley, Fred Ward & Brenda Alison will be attending this meeting.
- (b) Cornish Buildings Conference on Friday 7<sup>th</sup> April 2017 at Burrell Theatre, Truro School – Cllr. Stephen Pawley will be attending this event.
- (c) Tackling Flooding 2017 - 'Reducing the Risk and Impact of Flooding', an interactive strategy discussion on 27th April 2017 in Central London.
- (d) AONB Annual Conference on Saturday 20<sup>th</sup> May 2017 from 9:30am to 4:30pm at Goonhilly Earth Station, Helston with Working in Partnership for Nature theme.
- (e) Bude Community Network Meeting to be held on Monday 10<sup>th</sup> July 2017 The Parkhouse Centre Bude.
- (f) Code of Conduct Training Sessions (FOC) on 25 September 2017 between 2-4pm in Room 2/3, Parkhouse Centre, Ergue-Gaberic Way, Bude, EX23 8LD. Cllr. Brenda Alison expressed an interest to attend, Clerk to reserve one place.

**067/17** Public Toilets in Widemouth Bay:

- (a) Tenders to Clean Public Toilets Summer Period 2017 – No tenders received therefore it was decided to request Cormac Solutions Ltd continue cleaning on a monthly basis with a period of one month notice to terminate the agreement as proposed by Cllr. Kerensa Cobbledick seconded by Cllr. Fred Ward.
- (b) Breakdown of running 2016 costs supplied by Cornwall Council:
  - (i) Annual Cleaning Cost £7,556.77
  - (ii) Business Rates £0
  - (iii) Water £7,168.31
  - (iv) Electricity £750.56
  - (v) Repairs & Maintenance £748.78

Water Supply: Following investigation it was confirmed that the water supply to the RNLI building is on the same supply as the public toilets, following discussion it was agreed the supply should be metered separately. Invoice 7056 7644 63 has been received for water services 20 December 2016 to 9 March 2017 of £5,224.29 South West Water has been advised this invoice is in dispute and payment will be withheld for the time being. Following investigation there are no leaks at the public toilets however it is possible that there is a leak on the supply further on from the public toilets going to the RNLI building who will investigate this as soon as possible. Widemouth Café has its own metered water supply. Two estimates were received for the installation of an unvented hot water cylinder and an in-line instantaneous water heater for hot showers outside the building, following discussion it was agreed to obtain estimates from a second contractor.

Electric supply: Awaiting response from Cornwall Council to separate the electric supply currently shared between the public toilets, RNLI building and parking meters.
- (c) Re-painting the Building: A painting party of volunteers is to be arranged as soon as the paint has been received and the weather is favourable.
- (d) To receive and approve recommendations – As aforementioned.

**068/17 Highways Matters:**

- (a) Leverlake Road Yellow Lines: Cllr. Nicky Chopak updated members on this matter; as it was too wet in February they will be done in due course.

**069/17 Community Centre:**

- Cllr. Kerensa Cobbledick declared an interest and left the meeting.
- (a) Following discussion and advice from Cornwall Council Planning a pre-planning application can be made the cost of which is to be advised in due course.
  - (b) To receive and approve recommendations – As aforementioned.

**070/17 Cemetery:**

- (a) Notice of Internment – Received from Arthur Bryant Funeral Director for Mr. Dennis Randall M.B.E.
- (b) Churchyard Maintenance: Cllr. Brenda Alison presented a management suggestions for lesser horseshoe bats and other wildlife: -
  - (i) Plan of management suggestions identifying mown areas and wildlife areas.
  - (ii) Letter dated 11<sup>th</sup> March 2017 from Dr. Tess Knight summarised the benefits to the Lesser Horseshoe bats to have some areas left un-mown until late summer which should contribute to the sustainability of the colony.
- (c) To receive and approve recommendations – It was agreed that Cllr. Brenda Alison arrange a site meeting with Dr. Tess Knight and members of the Council for an informed decision at the next meeting.

**071/17 PROW:**

- (a) Tender for Trimming of the Public Rights of Way in Poundstock for 2017: No tenders received, to be reconsidered further at the next meeting.
- (b) 2017/18 PROW Offer, Acceptance Forms & Schedules received from Cornwall Council, proposed by Cllr. Norman Abbott seconded by Cllr. Kerensa Cobbledick it was agreed to accept the offer duly signed by the Chairman.
- (c) To receive and approve recommendations – As aforementioned.

**072/17 Parish Hall:**

- (a) To consider ways to improve the appearance and to update the facilities in parish hall for the purpose of continued hire.
- (b) To receive and approve recommendations -

**045/17 Policing Matters:**

- (a) PCC Devon & Cornwall CCTV Commitment – To increase CCTV capacity across the force region with funding available over the next three years.
- (b) CCTV – Local Authority Expression of Interest (Deadline Friday 21 April 2017)
- (c) To receive and approve recommendations – No action.

**074/17 Parish Matters:**

- (a) Contact details for Parish Councillors and How to improve communication between the parish council and the parish magazine team, and ultimately with other parish members.
- (b) Updating our website with information for the parish members e.g. monthly minutes. The website displays the most recent approved minutes, archived minutes are to be added gradually over time.
- (c) To receive and approve recommendations – The recent publication of The Poundstock Packet featured contact details and photos of the parish councillors. A report rather than minutes of the most recent meetings of the Parish Council is to be included in each publication along with archived minutes from years ago.

**075/17 Finance:**

- (a) Members received and approved the monthly financial statement prepared by the Clerk namely bank reconciliation of money received and paid by the Council, bank statements were duly signed.
- (b) To conduct the monthly check of all money received by the Council:
  - 1. Arthur Bryant Funeral Services Internment Fee (Dennis Randell M.B.E.) of £185.00 (cheque).
- (c) To authorise payment and sign cheques for the following accounts: It was proposed by Cllr. Fred Ward seconded by Cllr. that the following payments be made namely:
  - 1. Cormac Cleaning Solutions Limited – Invoice 025623 £1,015.90 (100948)
  - 2. Cormac Cleaning Solutions Limited – Invoice 037529 £238.63 (100949)
  - 3. Cormac Cleaning Solutions Limited – Invoice 038169 £238.63 (100950)
  - 4. Cormac Cleaning Solutions Limited – Invoice 015036 £214.80 (100951)
  - 5. EDF Energy – Parish Hall – Invoice 01 for the amount of £96.56 (100952)
  - 6. Bay Plumbing & Heating – Parish Hall – Invoice 1001 for the amount of £425.40 (100953)
  - 7. South West Water – Parish Hall Supply £166.68 (100954)
  - 8. South West Water – Burial Ground supply £28.70 (100955)
  - 9. Mrs. Lynn Pluess – Clerk Wage (January-March) £600.00 (100956)
- (d) To consider grant payment to the following: It was proposed by Cllr. Alison Rowland seconded by Cllr. Norman Abbott that the following payments be made namely:
  - 1. The Poundstock Packet – £500.00 (100957)
  - 2. Bangors Methodist Church - £250.00 (100958)
  - 3. Dimma Methodist Church - £250.00 (100959)
- (e) Correspondence: None received to date.

**076/17 Planning Decisions given by Cornwall Council:**

- 24.02.2017 **PA16/11656** APPROVED Applicant: Mr And Mrs Kevin Seabourne Location: Widemouth Manor Hotel Road From Marine Drive To Coppathorne Bude EX23 0DE Proposal: Erection of first floor extension to provide a restaurant/function room together with re-modeling of customer toilets Parish : Poundstock
- 24.02.2017 **PA16/12128** APPROVED Applicant: Mr & Mrs Dominic and Claire Stokes Location: The Breakers Madeira Drive Widemouth Bay Bude Cornwall Proposal: Conversion of loft space including raising of the roof and dormer extension, and a new entrance porch. Parish : Poundstock.
- 09.03.2017 **PA16/11515** APPROVED Applicant: Mr And Mrs John And Angela Cooper Location: Land West Of Beachside Madeira Drive Widemouth Bay Bude EX23 0AJ Proposal: Two detached dwellings Parish : Poundstock
- 07.03.2017 **PA17/00203** APPROVED Applicant: Mr A J Muse Location: Land North Of Crowshire Poundstock Bude Cornwall EX23 0DW Proposal: Outline planning permission with some matters reserved: Construction of a dwelling Parish : Poundstock
- 07.03.2017 **PA17/00558** APPROVED Applicant: Ms V Trewin Location: Dolphins The Crescent Widemouth Bay Bude Cornwall Proposal: Proposed Extension Parish : Poundstock
- 10.03.2017 **PA16/10170** REFUSED Applicant: Ms J Montague Location: The Shepherds Hut And The Look Out Coast Road Bude Cornwall Proposal: Change of use of agricultural land for the positioning of a Shepherd Hut for holiday occupancy Parish : Poundstock
- 15.03.2017 **PA17/00367/PREAPP** Closed - advice given Applicant: Mr And Mrs D Stephenson Location: Lavender Farm Langford Hele Farm Marhamchurch Bude Cornwall Proposal: Pre-application advice for

removal of existing stable block and replacement with single storey log cabin for overflow accommodation and possible holiday use. Parish : Poundstock

17.03.2017 **PA17/00173** APPROVED Applicant: Mr And Mrs D Harper Location: 2 Bramble Close Widemouth Bay Bude EX23 0PJ Proposal: Raising of and converting loft space to additional accommodation. Conversion and extension of existing garage to additional accommodation with the inclusion of a balcony on the west elevation Parish : Poundstock

17.03.2017 **PA17/00314** REFUSED Applicant: Mr P. Marshall Location: Anneth Lowen Treskinnick Cross Bude EX23 0DU Proposal: Dormer extension to rear. Parish : Poundstock

17.03.2017 **PA17/00375** APPROVED Applicant: Widemouth Fields Ltd Location: Land West Of Nissi Farm Poundstock Bude Cornwall Proposal: Application for Display of an advertisement sign, namely siting of 2 no. non-illuminated advance advertisement signs Parish : Poundstock

21.03.2017 **PA17/00801** WITHDRAWN Applicant: Mr And Mrs S White Location: Seascap Poundstock Bude Cornwall EX23 0AU Proposal: Construction of an extension and formation of annexe Parish :

Poundstock 21.03.2017 **PA17/00833** APPROVED Applicant: Mr & Mrs N Orchard Location: Inglenook Treskinnick Cross Bude Cornwall EX23 0DT Proposal: Demolition of existing dwelling and erection of replacement dwelling. Parish : Poundstock

**077/17** Planning Applications:

Cllr. Fred Ward declared an interest and left the meeting before the next application was discussed.

**PA17/01395** Poundstock (Poundstock Electoral Division) Land West Of Stone Park Bude Cornwall Outline planning application for erection of a single dwelling and garage - Mr And Mrs D Stevens – PA17/01395 (Case Officer - Richard White) Following examination of the plans and the discussion it was unanimously agreed to recommend approval.

**PA17/01547** Poundstock (Poundstock Electoral Division) OS Field No. SX 3820 Land South Of North Penlean Bungalow Poundstock Bude Cornwall EX23 0EE Erection of extension to existing agricultural general purpose/ livestock building - Mr G Cowling - PA17/01547 (Case Officer - Davina Pritchard) Following examination of the plans and the discussion, it was unanimously agreed to recommend approval

**PA17/01756** Poundstock (Poundstock Electoral Division) Land West Of Polventor Vicarage Lane Poundstock Bude EX23 0AU Outline planning permission with all matters reserved: Proposed dwelling - Mr & Mrs S Trace - PA17/01756 (Case Officer - Richard White) In general this application is one that Poundstock Parish Council would support. There is a need for housing for local families and the proposed location appears to be a rounding off rather than in-fill but acceptable nonetheless.

**PA17/01761** Poundstock (Poundstock Electoral Division) Sunnymeade Combe Lane Widemouth Bay Bude EX23 0AA Construction of a 3 bedroom two-storey dwelling with single storey integrated garage. - Mrs Alison Jeffery - PA17/01761 (Case Officer - Richard White) Following a short discussion it was agreed not to comment.

**PA17/01987** Poundstock (Poundstock Electoral Division) Notification for prior approval for a larger home extension to provide a kitchen extension. - Mr And Mrs Peter Jeffrey - PA17/01987 (Case Officer - Lorraine Lehan) Following examination of the plans and the discussion it was agreed to recommend approval.

**078/17** Planning Enforcement/Appeals:

**PA16/07461** Outline Application for a proposed new dwelling on site of holiday caravan with all matters reserved on Land to the rear of Widemouth Bay Church, Leverlake Road, Widemouth Bay, Bude, Cornwall Appellant – Mr. D. Stacey.

**079/17** Planning Correspondence:

- (a) EPL117 **PA16/10416** Mrs. Pauline Quintanilla – Land East of Long Park Drive, Long Park Drive, Widemouth Bay, Bude, Cornwall EX23 0AN
- (b) **PA16/10416** Outline application for a proposed new single dwelling for consideration of access Land East of Long Park Drive, Long Park Drive, Widemouth Bay, Bude, Cornwall EX23 0AN Mrs. Pauline Quintanilla – To be considered by the Council's Planning Committee on 27 March 2017 at 12:00pm in the Council Chamber at the Council Offices, Chy-Trevaile, Beacon Technology Park, Bodmin PL31 2FR.

**080/17** Correspondences & Notices: None received.

**081/17** Items for Information: None received.

**082/17** Suggestions for Future Agenda Items:

- (a) Local Neighbourhood Plan.
- (b) Notice Boards.
- (c) PROW 2017-2018 Trimming of Public Rights of Way.
- (d) Website.

**083/17** Date of next meeting:

It was noted that the date of the next Ordinary Parish Council Meeting is Tuesday 25<sup>th</sup> April 2017 to follow the Annual Parish Meeting.

**084/17** Meeting Closed:

The meeting was closed at 21:35